

IMMANUEL COLLEGE OLD SCHOLARS SOCCER CLUB

CONSTITUTION

1. NAME

The name of the club shall be the Immanuel College Old Scholars Soccer Club (ICOSSC). Hereinafter referred to as 'the club', it shall seek affiliation to and be bound by the rules of the South Australian Collegiate Soccer League.

2. UNIFORM

The official colours of the Immanuel College Old Scholars Soccer Club shall be Navy Blue, White and Light Blue. The official playing uniform of the club shall be-

1. White with navy blue stripped shirt
2. Navy blue shorts
3. Navy blue socks and football boots.

Gold/Yellow may be used as an alternative colour where appropriate.

3. OBJECTS OR PURPOSES OF THE ASSOCIATION

The purpose of the club shall be to encourage, promote and foster the game of soccer among former students of Immanuel College and other members of the club.

4. POWERS OF THE ASSOCIATION

The Association shall have the powers conferred by section 25 of the Act.

5. MEMBERSHIP

5.1 General Requirements

All candidates for membership shall be admitted only with the approval of the Committee.

- Upon being admitted to membership, each new member is deemed bound by and assents to being bound by the constitution rules and resolutions of the Club as current from time to time.
- All members and former members of the Club are accountable to the Club for all monies and property of the Club coming into their hands and for the reasonable use and the preservation and custody thereof.

5.2 Categories of Membership

The following membership categories shall exist-

- Full Playing Member
- Social Member (Training)

Full Playing Member

Requirements

- Full payment of fee required by date set by club Treasurer.
- Membership has to be approved by the Committee.
- We aim to have a significant proportion of the club's full playing members to consist of Immanuel College old scholars.

Rights

- Selection (See By-law)
- Full Training Facilities
- Voting rights at Annual General Meeting.
- Invitation to all social events.

Social Member (Training)

Requirements

- Members will pay a fee for use of training facilities and may be asked to play on certain weekends in an emergency role.

Rights

- Full training facilities
- Selection (See By-Law)
- Invitation to all social events
- No voting rights.

5.3 Subscriptions

- a. The subscription fees for members shall be determined at the Annual General Meeting and may be reviewed annually by vote of the committee.
- b. The subscription fees shall be payable annually at such time as determined by the committee

5.4 Resignations

- a. A member may resign from membership of the association by advising the Secretary. Any member so resigning shall be liable for any outstanding subscriptions which may be recovered as a debt due to the association.
- b. All property of the club will be returned upon leaving the club.
- c. Any fees paid are non-refundable unless approved by the Committee.

5.5 Expulsion of a Member

- 5.5.1 If a complaint is made to the Committee or it appears to the Committee that a member has misconducted themselves in respect to the Club's activities or property or has otherwise by his/her conduct brought or may bring the Club or any of its members into disrepute or cause the Club or any of its members embarrassment or harm, the Committee may:
- (a) require the member to show cause why he/she should not be expelled from the Club or otherwise be disciplined by the Committee .
 - (b) conduct its own investigations into the matters in question.
 - (c) Pending formal inquiry- suspend the membership of the person concerned.
 - (d) Fix a time and a place at which it will meet to determine whether the member should be expelled or otherwise disciplined and give the member notice of such meeting with short particulars of the matters alleged against him/her together with notice that he/she may:
 - (i) Dispute the matters alleged.
 - (ii) And submit facts in mitigation of penalty and

- (iii) Produce witnesses or other material in support of (1) and (2).

5.5.2 If the Committee finds that the member has been guilty of the misconduct notified or other misconduct it may, in its discretion:

- (a) expel the member.
- (b) Invite the member to resign and if he is not prepared to do so, then expel him/her.
- (c) Suspend the person's club membership for a period not exceeding six months.
- (d) Reprimand or caution the persons.
- (e) Do any combination of all or some of (a), (b), (c), (d).

5.5.3 No action lies against any person for anything said or done bonafide in the course of or related to any complaint to or inquiry made by bearing by the Committee under this provision.

5.6 Player Expectations

- a) Where possible, attend all training sessions and team meetings of the club.
- b) Notify coach / leadership team as soon as possible if unable to attend training or are unavailable for selection.
- c) Obey all reasonable directions from the Committee , coach / leadership team and captain.
- d) Obtain and maintain the best possible physical condition so as to render the most efficient service to the club.
- e) Acquire personal insurance and maintain membership of recognised hospital and medical benefits fund which provides the maximum hospital, medical and dental benefits coverage available including ambulance subscription.
- f) Enjoy team-mates company and help bond the club together through encouragement, enthusiasm and maintaining a positive approach to administration, training and games.

5.7 Ceasing to be a Member

All property of the club will be returned upon leaving the club.
Any fees paid are non-refundable as per clause 6.

5.8 Membership Register

The Committee shall keep and maintain a register of members in which shall be entered the full names, addresses and date of admission of every member, and class of membership to which he/she belongs together with such other details as Committee may require.

6 COMMITTEE

6.1 Powers and Duties

- a. The entire management of the Club (except as otherwise provided by these rules) shall be vested in the Committee consisting of the President, Vice-President, Secretary Treasurer and general Committee members. The Committee members shall be no more than 10 and no less than 4.
- b. The Committee has the management and control of the funds and other property of the association.
- c. The Committee shall have authority to interpret the meaning of these rules and any other matter relating to the affairs of the association on which these rules are silent.
- d. The Committee shall appoint a public officer as required by the Act.

6.2 Elections of members of the Committee

- a. All Full Playing Members can receive nomination for a position on the Committee by another Full Playing Member.
- b. All Full Playing Members will have the right to vote in the Committee election which will be held prior to the commencement of the season at the Annual General Meeting
- c. A minimum of four Full Playing Members are required for an AGM to be recognised.
- d. Notice of all persons seeking election to the committee shall be given prior to the vote at the Annual General Meeting.
- e. The Committee may appoint a person to fill a casual vacancy, and such a committee member shall hold office until the next Annual General Meeting.

6.3 Proceedings of the Committee

- a. The committee shall meet a minimum of once per year at the Annual General Meeting. Other meetings can be called at any time by any committee member as required.
- b. Questions arising at any meeting of the committee shall be decided by a majority of votes, and in the event of equality of votes the President shall have a casting vote in addition to a deliberative vote.
- c. A quorum for a meeting of the Committee shall be one half of the members of the Committee.
- d. A member of the Committee having a direct or indirect pecuniary interest in a contract or proposed contract, with the association must disclose the nature and extent of that interest to the Committee as required by the Act, and shall not vote with respect to that contract or proposed contract. The member of the Committee must disclose the nature and extent of his or her interest in the contract at the next Annual General Meeting of the Association.

6.4 Disqualification of Committee Members

The office of a committee member shall become vacant if a committee member is:

- Disqualified from being a committee member by the Act;
- Expelled as a member under these rules;
- Permanently incapacitated by health;
- Absent without apology for more than four meetings in a financial year.

6.5 General Description of Duties of Committee Members

President: The President shall preside at all meetings possible and shall have a casting vote in addition to a normal vote.

Vice-President: The Vice President in the absence of the President shall take over all duties and rights of the President.

Treasurer: The Treasurer shall receive and pay all monies belonging to the Club into such bank as shall be approved by the Committee, in the name of the Club. He shall present a cash statement at each meeting of the Committee showing the financial position of the Club at the date of such meeting.

Secretary: The Secretary shall keep a register of all members and will produce minutes at Annual General Meetings and General Meetings for distribution to all members.

7. GENERAL MEETINGS

7.1 Annual General Meetings

- a. The committee shall call an annual general meeting in accordance with the Act and these rules.
- b. The first annual general meeting shall be held within 18 months after the incorporation of the association, and thereafter within five months after the end of the financial year.
- c. The order of the business at the meeting shall be:
 - i) The confirmation of the minutes of the previous annual general meeting and of any special general meeting held since that meeting.
 - ii) The consideration of the accounts and reports of the committee.
 - iii) The election of committee members.
 - iv) Any other business requiring consideration by the association in general meeting.

7.2 Special General Meetings

- a. The committee may call a special general meeting of the association at any time.
- b. Upon a requisition in writing of not less than 10% of the total number of members of the association, the committee shall within one month of the receipt of the requisition, convene a special general meeting for the purpose specified in the requisition.
- c. Every requisition for a special general meeting shall be signed by the relevant members and shall state the purpose of the meeting.
- d. If a special general meeting is not convened within one month, as required by .2b above, the requisitionists, or at least 50% of their number, may convene a special general meeting. Such a meeting shall be convened by the committee, and for this purpose the committee shall ensure that the requisitionists are supplied free of charge with particulars of members entitled to receive a notice of meeting. The reasonable expenses of convening and conducting a meeting shall be borne by the association.

7.3 Notice of General Meetings

- a. Subject to .3b, at least 14 days notice of any general meeting shall be given to members. The notice shall set out where and when the meeting will be held, and particulars of the nature and order of the business to be transacted at the meeting.
- b. Notice of a meeting at which a special resolution is to be proposed shall be given at least 21 days prior to the date of the meeting.
- c. A notice may be given by the association to any member by serving the member with the notice personally, via email or by sending it by post to the address appearing in the register of members.

7.4 Proceedings at Meetings

- a. Ten members present personally or by proxy shall constitute a quorum for the transaction of business at any general meeting.
- b. If within 30 minutes after the time appointed for the meeting a quorum of members is not present, a meeting convened upon the requisition of members shall lapse. In any case, the meeting shall stand adjourned to the same day in the next week, at the same time and place and if at such adjourned meeting a quorum is not present within 30 minutes of the time appointed for the meeting the members present shall form a quorum.
- c. Subject to .4d, the president shall preside as chairperson at a general meeting of the association.

- d. If the President is not present within five minutes after the time appointed for holding the meeting, or her or she is present but declines to take or retires from the chair, the members may choose a committee member or one of their own number to be the chairperson of that meeting.

7.5 Voting at General Meetings

- a. Subject to these rules, every member of the association has only one vote at a meeting of the association.
- b. Subject to these rules, a question for the decision at a general meeting, other than a special resolution, must be determined by a majority of members who vote in person or, where proxies are allowed, by proxy, at that meeting.
- c. Unless a poll is demanded by at least five members, a question for decision at a general meeting must be determined by a show of hands.
- d. A member being a body corporate shall be entitled to appoint one person who shall not be a member of the association, to represent it at a particular general meeting or at all general meetings of the association. That person shall be appointed by the corporate member by a resolution of its board, which may be authenticated under its seal. Such a person shall be deemed to be a member of the association for all purposes until the authority to represent the corporate member is revoked.

7.6 Poll at General Meetings

- a. If a poll is demanded by at least five members, it must be conducted in a manner specified by the person presiding and the result of the poll is the resolution of the meeting on that question.
- b. A poll demanded for the election of a person presiding or on a question of adjournment must be taken immediately, but any other poll may be conducted at any time before the close of the meeting.

7.7 Special and ordinary Resolutions

- a. A special resolution is a special resolution as defined in the Act.
- b. An ordinary resolution is a resolution passed by a simple majority at a general meeting.

7.8 Proxies

A member shall be entitled to appoint in writing a natural person who is also a member of the association to be their proxy, and attend and vote at any general meeting of the association.

8. FINANCIAL REPORTING

8.1 Financial Year

The first financial year of the association shall be the period ending on the next 31 December following incorporation, and thereafter a period of 12 months commencing on 1 January and ending on 31 December of each year.

8.2 Accounts to be Kept

The association shall keep and retain such accounting records as are necessary to correctly record and explain the financial transactions and financial position of the association in accordance with the Act.

9. PROHIBITION AGAINST SECURING PROFITS FOR MEMBERS

The income and capital of the association shall be applied exclusively towards the promotion of its objects and no portion shall be paid, transferred or distributed directly or indirectly to the members or their associated except for bona fide remuneration of a member for services rendered or expenses incurred on behalf of the association.

10. WINDING UP OF THE CLUB

The association may be wound up in the manner provided for in the Act.

11. RULES

- a) These rules may be altered (including an alteration to the association's name) by special resolution of the members of the association. This includes rescission or replacement by substitute rules.
- b) The alteration shall be registered with the Office of Consumer and Business Affairs, Corporate Affairs and Compliance Branch, as required by the Act.
- c) The registered rules shall bind the association and every member to the same extent as if they have respectively signed and sealed them, and agreed to be bound by all of the provisions.

12. BY LAWS

12.1. Fines

Players responsible for incurring fines from the league will be responsible for payment unless the Committee decides otherwise.

12.2. ICOSSC Team Selection Policy

1. Attendance at training is expected of all players. If a player is unable to attend training they must notify the coaching staff prior to the beginning of training.
2. The 'A' team will be selected on merit while the 'B' team will be selected on a rotational system. Both teams will be selected subject to the following selection criteria:
 - a. No 'unexcused and non-practice attending' player shall be selected over a player that has attended practice that week.
 - b. Regular non-attendance at training, regardless of whether the coaching staff have been notified, may result in non-selection for matches.
 - c. No available player will start consecutive games on the bench.
3. The 'A' team squad will consist of fifteen (15) available players selected by the team selection panel and subject to the criteria above on a weekly basis. All available players will be considered for selection in the 'A' team each week.
4. The 'B' team squad shall consist of fifteen (15) players selected from the remaining players on a rotation system ensuring all available players receive an equal amount of starting games.
5. In the event there are insufficient players for a full bench in the 'B' team, then an 'A' team bench player(s) will be asked to sit on the bench for the 'B' team as well.
6. An available player may be asked to sit out for a week during the course of the season so as to ensure all players get equal game time.
7. Teams for cup games will be selected on merit.
8. Any player who has not paid their membership fees by Round 3 shall not be selected over a fully paid up player, regardless of practice attendance.

The ICOSSC Executive Committee may amend/vary any of these rules with the agreement of all Committee members.

12.2. Coaching

The position of coach and the coaching structure will be reassessed at each Annual General Meeting and voted on by all Full-Time Members.